



The Bahamas Institute of Financial Services

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"Keeping Financial Services Education Relevant to Industry Needs"

FALL SEMESTER 2023

FULL NAME:		Date of Birth: (d) _____ (m) _____ (y) _____	
COMPANY:		Work:	Cell:
EMAIL ADDRESS:		P O Box:	NIB#:
FOR EMPLOYER USE ONLY			
HR MANAGER NAME:		Signature:	Bank Stamp

FINANCIAL SERVICES CERTIFICATE & DIPLOMA

COURSE NO.	SUBJECT	DAYS	DATE	TIME	COST
BIFS 048 []	Upgrading Math	Mondays	Sept 4 th – Dec 4 th	6pm – 9pm	\$450 - \$500*
BIFS 017 []	Upgrading English	Wednesdays	Sept 6 th – Dec 6 th	6pm – 9pm	\$450 - \$500*
BIFS 231 []	Banking Law 1	Mondays	Sept 4 th – Dec 4 th	6pm – 9pm	\$450 - \$500*
BIFS 125 []	Effective Presentations	Tuesdays	Sept 5 th – Dec 5 th	6pm – 9pm	\$450 - \$500*
BIFS 104 []	Spanish II	Tuesdays	Sept 5 th – Dec 5 th	6pm – 9pm	\$450 - \$500*
BIFS 261 []	Customer Services & Marketing	Wednesdays	Sept 6 th – Dec 6 th	6pm – 9pm	\$450 - \$500*
BIFS 121 []	Business Communications	Wednesdays	Sept 6 th – Dec 6 th	6pm – 9pm	\$450 - \$500*
BIFS 301 []	Management of Financial Inst	Wednesdays	Sept 6 th – Dec 6 th	6pm – 9pm	\$500 - \$550*

TRUSTEE DIPLOMA

BIFS 272 []	Trust Administration Stage 2	Thurs & Saturdays	Sept 23 rd – Dec 9 th	6pm – 9pm 9:30am – 12:30pm	\$2,900-\$3,300*
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CERTIFICATE COURSES

BIFS 186 []	Intro to HR Management	Wednesdays	Aug 30 th – Oct 4 th	6pm – 9pm	\$695- \$795*
BIFS 286 []	Intermediate HR Management	Wednesdays	Oct 4 th - Dec 6 th	6pm – 9pm	\$895- \$995*
BIFS 180 []	Intro to AML & Compliance Systems	Saturdays	August 26 th – Sept 30 th	9:30am – 12:30pm	\$695- \$795*
BIFS 280 []	Intermediate AML & Compliance	Saturdays	Oct 7 th - Dec 6 th	9:30am – 12:30pm	\$895- \$995*
BIFS 172 []	Credit and Collections II	Wednesdays	Oct 4 th – Nov 22 nd	6pm – 9pm	\$895- \$995*
BIFS 278 []	Employment Law II	Wednesdays	Sept 18 th – Nov 22 nd	6pm – 9pm	\$1,395- \$1,595*
BIFS 322 []	Certified Int Financial Planner	Saturdays	Sept 9 th – March 2024	10:00am – 12:30pm	\$4550 - \$4,995*
BIFS 276 []	Company Law Practice II	Saturdays	Sept 23 rd – Dec 9 th	12:00pm – 3pm	\$1,695- \$1,995*
BIFS 215 []	Corporate Governance & Financial Literacy	Tuesdays	Sept 4 th – Nov 7 th	12:00pm – 3pm	\$795- \$895*
BIFS 000 []	Fund Administration	Thursdays	Sept 22 nd – Nov 24 th	6:30pm – 8:30pm	\$895- \$995*
BIFS 280 []	Int Diploma in AML, Compliance Risk & Gov	Thursdays	January 2024	6:30pm – 9:30pm	\$6,050

* Non-Member Institutions.

**REFUND POLICY: NO REFUND ONCE COURSE HAS COMMENCED | Registration Fee: \$50 and is Non-Refundable.
 Schedule subject to change.**